**IN THE MAGISTRATES COURT OF [Insert the name: example - WYNBERG]**

**Held at [insert the name, as some districts have courts sitting at different places]**

Case No:

In the matter of:

**The State**

Versus

**[Insert the name of the accused]**

**INSTRUCTIONS TO PROSECUTOR AND APPLICATION FOR COMPENSATION TO BE PAID IN TERMS OF SECTION 300 OF THE CRIMINAL PROCEDURE ACT No. 51 OF 1977 (As Amended)**

1. I am the Complainant in this matter and the owner of the property set out hereunder.
2. This document constitutes my instruction to the Prosecutor to submit this application on my behalf.
3. I confirm that I have suffered damages in the sum of R [insert the total sum of damages], calculated on the basis of the invoices annexed hereto:
   1. [insert description of the item] R
4. I respectfully request the honourable court to consider granting this application for a compensation order to be made, for the damages caused to and /or loss of my property, as a result of the conduct of the accused.

**THIS DATED AND SIGNED AT …………………………. ON THIS ………..DAY OF ……………………. 2013….**

……………………………

Joe / Jean Bloggs

[Insert Address]